



Grant Writing Intern

Summer 2010 May 15- September 15

Plant With Purpose, an environmental nonprofit organization that helps the rural poor through community development, seeks a Grant Writing and journalism intern for the spring semester. The intern will assist the Grant Writer with the following duties:

Responsibilities:

- Researching potential foundations and grant opportunities
- Writing letters of inquiry for funding and completing grant request applications
- Managing grant funding opportunity database
- Writing weekly blog posts

Requirements:

- Competent computer skills in Microsoft Office, Excel, Powerpoint and Word, Apple Pages, and Adobe Create suite a plus.
- Excellent internet research proficiency
- Adaptability
- Creativity
- Detail oriented and organized
- Strong writing and proofreading skills
- Good organizational communication
- Preferably working toward a degree in non-profit management, fundraising, and/or, journalism
- A heart for helping the poor
- Knowledge/experience in Community Development a plus

Please submit a resume, cover letter, and a writing sample to corbyn@plantwithpurpose.org

visit www.PlantWithPurpose.org or www.plantwithpurpose.blogspot.com to learn more about the work Plant With Purpose does.

Spring Posting locations:

PLNU-

USD- 698017

UCSD- 726419

SDSU